

Position Title: Research Assistant

Position Information: Temporary, Full Time

Travel: Up to 15% of time traveling to locations throughout the U.S.

Location: Washington, D.C.

Job Description

The IMI is seeking a research assistant to provide support on projects related to Medicaid managed care, health disparities, and vulnerable populations. This position offers an excellent opportunity to be a part of an organization focused on uniting key stakeholders to perform research analyses, develop quality improvement initiatives, and provide education and training that demonstrate the impact of Medicaid managed care on access to quality care for vulnerable populations in the U.S. The position requires excellent verbal, written, computer, organizational, and interpersonal skills. Successful candidates must be self-motivated and able to work both independently and in small groups.

Successful candidates will be responsible for supporting the Institute research staff on a variety of tasks, which may include:

- Developing State Medicaid profiles;
- Attending national policy and research briefings;
- Engaging with national experts in clinical practice, research, and policy related to Medicaid, women's health, child health, and behavioral health;
- Participating in research projects, quality improvement initiatives, and education/training that are aligned with the Institute's priorities of women's health, children's health, and behavioral health;
- Conducting literature reviews and basic data analysis;
- Summarizing project results and drafting reports;
- Managing and responding to project related emails;
- Preparing agendas and meeting minutes for projects;
- Assisting in qualitative, semi-structured interviews;
- Presenting data in a variety of formats; and
- Working with the communications team to update the website and develop social media outreach efforts regarding the projects.

This opportunity will provide an opportunity to learn about the Medicaid program, variation across states, and the development and implementation of evidence based policy. The successful candidate will be exposed to a dynamic and growing health services research and policy organization.

Qualification Requirements

To be eligible for this position, applicants must have a bachelor's or master's degree in public health, health policy or a health-related research field (e.g., nursing, social work, etc.). Preference will be given to those with previous research assistant experience.

Application Procedures

To apply, e-mail a cover letter, resume, two writing samples, and three letters of recommendation to Jennifer Moore at JMoore@medicaidinnovation.org. One of the writing samples must be a literature review authored solely by applicant. Please use the subject line "Research Assistant Position."

Deadline

Applications are being accepted until this position is filled.

The Institute for Medicaid Innovation is a 501(c)3 entity dedicated to generating and disseminating evidence that demonstrates the impact of Medicaid managed care on access to quality care for vulnerable populations in the U.S. The Institute moves beyond the current healthcare delivery system focused on the measurement of quality outcomes by understanding how core community services address social issues and inequalities that builds a culture of health to improve care and outcomes. We provide innovative solutions that address important clinical, research, and policy issues in Medicaid through multi-stakeholder engagement, research, data analysis, education, quality improvement initiatives, and dissemination/implementation activities. The Institute has taken on the ambitious agenda to identify what works well in Medicaid and to also identify areas that need improvement. Through the work of the Institute, it is our goal to inform and enhance the Medicaid program.

